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1994

ANNUAL REPORT

of the

TOWN

of

JEFFERSON, NH

**For the Year Ending
December 31, 1994**

ANNUAL REPORT

of the

TOWN OFFICERS

OF THE TOWN OF

JEFFERSON, NH

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FOR THE YEAR ENDING DECEMBER 31,
1994

TABLE OF CONTENTS

Androscoggin Valley Regional Refuse Disposal	
District	46
Auditor's Report	10
Balance Sheet	17
Births Registered	56
Board of Adjustment Report	39
Budget of the Town	7
Deaths Registered	57
Detailed Statement of Payments	27
Enman Scholarship Fund	53
Financial Report of Trustees of Trust Funds	25
Fire Chief's Report	35
Jefferson Conservation Commission Report	42
Jefferson F.A.S.T. Squad	44
Jefferson Historical Society	45
Library Budget Report	26
Library Report	38
Marriages Registered	58
Nevers-Town of Jefferson Scholarship Fund	54
North Country Council Report	48
Planning Board Report	40
Report of Town Forest Fire Warden and State Forest Ranger	37
Road Agent's Report	34
Schedule of Town Property	18
Summary Inventory of Valuation	12
Summary of Payments	15
Summary of Receipts	14
Tax Collector's Report	19
Tax Rate Computation	13
Town Clerk's Report	22
Town Officers	3
Treasurer's Report	23
Tri-County Community Action Program	50
Warrant	4
Weeks Home Health Services, Inc.	51
White Mountain Mental Health and Developmental Services	52
200th Anniversary	55

TOWN OFFICERS

MODERATOR

Paul F. Donovan

SELECTMEN

Theodore P. Clukay, Chairman

Carroll E. Ingerson Raymond M. Conway

TREASURER

Wilma C. Corrigan

TAX COLLECTOR

Mary L. Gross

TOWN CLERK

Opal L. Bronson

AUDITOR

Rita M. Larcomb

SUPERVISORS OF THE CHECKLIST

Donald Noyes Sherrel Stephenson Lloyd Ingerson

EMERGENCY MANAGEMENT

Robert German, Director

PLANNING BOARD

James Brady, Jr., Chairman

BOARD OF ADJUSTMENTS

Wayne Paschal, Chairman

FIRE CHIEF

Vyron Lowe

FAST SQUAD

Larry Coulter, Jr., Director

TRUSTEES OF TRUST FUNDS

Bruce Sanborn Malcolm Call Harold Davis

LIBRARY TRUSTEES

Shirley Call, Chairman Adele Woods Wilma Corrigan

WARRANT

1995 TOWN MEETING

THE POLLS WILL BE OPEN FROM NOON TO 8:00 P.M.

To the inhabitants of the Town of Jefferson in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Town of Jefferson on Tuesday, the fourteenth day of March next, at 7:30 of the clock in the evening, to act upon the following subjects:

ARTICLE 1: To choose all necessary Town officers for the ensuing year.**

ARTICLE 2: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town charges for the ensuing year.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of \$36,000 for the replacement construction of the Mill Brook Bridge on the Chambers Road.

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of \$41,316 for the purchase of a JCB 214 backhoe and for this purpose to authorize the Selectmen and Treasurer to borrow by issue of serial notes or bonds of the Town in accordance with the Municipal Finance Act (RSA Chapter 33) upon such terms and at such rate of interest as the Selectmen may determine and further to authorize the Selectmen to do whatever may be necessary in connection with the issuance of such notes or bonds.

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of \$5,000 to add to the Highway Vehicle Capital Reserve Fund.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Revaluation Capital Reserve Fund.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of \$200 to be added to the Skating Rink Maintenance Fund.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Route 115B Reconstruction Capital Reserve Fund.

ARTICLE 9: To see if the Town will vote to raise and appro-

appropriate the sum of \$600 for a contribution to the Tri-County Community Action Program.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$3,390.57 for a contribution to Weeks Home Health Services, Inc.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$1,373 for a contribution to White Mountains Mental Health & Developmental Services.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$685 for a contribution to the Lancaster District Court Juvenile Diversion Program.

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$475 for a contribution to the North Country Senior Meals.

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of \$2,000 to add to the Town Dump Closure Capital Reserve Fund.

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of \$8,000 for the publication of a History of Jefferson, NH, such sum to be paid by September of 1995 to the publisher, with the Selectmen agents to expend, nonlapsing warrant monies will not lapse until the end of 1995.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of \$300 to help pay the insurance premium on the Jefferson Historical building, such sum to be given to the Historical Society Treasure by August 1995.

ARTICLE 17: To see if the Town will vote to increase the annual salary of the Supervisors of the Checklist from \$125 to \$200 a year.

ARTICLE 18: To see if the Town will vote to discontinue the former Hazen Road which runs approximately 1200 feet from the intersection of the present Hazen Road being bordered by the Bean, Stiles, and Ayling properties running to the State right-of-way for Route 115 (former entrance to The Hazen Road), as intended when the construction was done.

ARTICLE 19: To see if the Town of Jefferson will accept a deed for the roadway within the Crystal Views phase II subdivision. The roadway is called Jason Avenue. This road had been built to town specifications and approved by the town engineer. (by petition)

ARTICLE 20: To see if the Town will vote to authorize the Board of Selectmen to dispose of such equipment of the Town as the Selectmen in their sole discretion, deem equitable and just.

ARTICLE 21: To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes.

ARTICLE 22: To transact any other business that may come before this meeting.

****Articles 1 to be voted by ballot while polls are open.**

Given under our hands and seal this 13th day of February in the year of our Lord Nineteen Hundred and Ninety-five.

A True Copy: ATTEST

THEODORE P. CLUKAY, Chairman
CARROLL E. INGERSON
RAYMOND M. CONWAY
Board of Selectmen
Town of Jefferson, NH

PROPOSED BUDGET FOR 1995

Purpose of Appropriations	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Appropriations Ensuing Fiscal Year
GENERAL GOVERNMENT			
Executive	\$27,800	\$27,416	\$27,800
Election, Registration & Vital Statistics	5,000	7,356	6,000
Financial Administration	17,000	14,655	17,000
Legal Expense	5,000	1,439	3,500
Planning and Zoning	7,000	4,781	7,000
General Government Building	4,500	9,143*	4,500
Cemeteries	5,000	5,366	6,000
Insurance	24,000	17,426	20,000
PUBLIC SAFETY			
Police	4,000	4,893	4,000
Ambulance	3,500	4,147	4,500
Fire	18,000	21,564	23,000
Fast Squad	500	731	1,000
Emergency Mgt.	400	0	400
Other Public Safety (Juvenile Diversion) W.A. #14	600	600	
HIGHWAYS AND STREETS			
Highways and Streets	85,500	80,215	85,000
Bridges	3,000	2,637	3,000
Street Lighting	5,000	5,165	5,200
SANITATION			
Solid Waste Disposal	35,000	43,857	43,500
Solid Waste Cleanup		3,636	
HEALTH			
Pest Control	250	370	500
Tri County CAP W.A. #11	525	525	
Weeks Home Health W.A. #12	3,391	3,391	
White Mt. Mental Health W.A. #13	1,373	1,373	
North Country Senior Meals W.A. #15	475	475	
WELFARE			
Direct Assistance	3,000	1,352	3,000

CULTURE AND RECREATION

Parks and Recreation	4,000	3,937	4,000
Library	6,800	6,470	6,800
Patriotic Purposes	500	120	500
Town History/ Historical Society W.A. #17, 18	5,300	7,765*	

CONSERVATION

Other Conservation Commission	300	215	375
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DEBT SERVICE

Princ.-Long Term Bonds & Notes	2,660	2,660	2,660
Interest-Long Term Bonds & Notes	525	466	450
Interest on TAN	25,000	10,643	15,000
Land and Improvements			11,000

CAPITAL OUTLAY

Mach., Veh., & Equip.	8,474	8,475	
Improvements Other Than Buildings/Software W.A. #10	12,000	11,710	

OPERATING TRANSFERS OUT

Sewer	2,600	1,793	2,600
To Capital Reserve Fund	17,000	17,000	
To Trust and Agency Funds	200	200	
TOTAL APPROPRIATIONS	\$345,173	\$333,967	\$308,285

Source of Revenue	*Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenue Ensuing Fiscal Year
TAXES			
Land Use Change Taxes	2,825	2,825	2,000
Resident Taxes	5,500	5,260	5,000
Yield Taxes	19,366	19,427	10,000
Interest & Penalties on Delinquent Taxes	35,000	61,491	35,000
LICENSES, PERMITS AND FEES			
Business Licenses and Permits	5	2	5
Motor Vehicle Permit Fees	70,000	95,866	80,000
Building Permits	25	37	25

Other Licenses, Permits & Fees	3,000	3,784	3,000
FROM STATE			
Shared Revenue	32,000	23,943	25,000
Highway Block Grant	26,244	26,244	27,377
State & Federal Forest Land			
Reimbursement	5,000	6,255	5,000
Other (Including Railroad Tax)	3,500	3,140	3,000
CHARGES FOR SERVICES			
Income from Departments	8,000	12,636	8,000
MISCELLANEOUS REVENUES			
Sale of Municipal Property	3,895	3,945	
Interest on Investments	2,000	2,426	2,000
Other National Bank &			
Insurance Reimb.	80	712	
INTERFUND OPERATION			
TRANSFERS IN			
Sewer	2,600	1,956	2,600
Capital Reserve Fund	9,951	0	10,000
Trust and Agency Funds	<u>5,200</u>	<u>6,688</u>	<u>2,100</u>
TOTAL REVENUES AND			
CREDITS	\$234,191	\$276,637	\$220,058
Total Appropriations		\$308,285	
Less: Amount of Estimated Revenues,			
Exclusive of Property Taxes		\$220,058	
Amount of Taxes to be Raised			
(Exclusive of School and County Taxes)		88,227	

*Encumbered funds from 1993.

FRANCIS J. DINEEN & CO.

Certified Public Accountants

**TRANSMITTAL AND
COMMENTARY LETTER**

Board of Selectmen
Town of Jefferson
Jefferson, New Hampshire 03583

Members of the Board:

In planning and performing our audit of the financial statements of the Town of Jefferson, New Hampshire for the year ended December 31, 1993 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated August 31, 1994 on the financial statements of the Town of Jefferson, New Hampshire.

Our following remarks are being made in the hope that they will improve existing procedures and are in no way a criticism of Town personnel.

1. Trust Funds

- A. Currently, the capital reserve for cemetery land acquisition is in the same account as the Cemetery Trust Funds. According to state statute, capital reserve funds cannot be combined for purposes of investment, either with each other, with trust funds, or with any other funds.

Recommendation

The cemetery land purchase capital reserve should be moved to a separate account.

- B. All Town funds are currently on deposit with one bank thus limiting FDIC coverage.

Recommendation

The Town could easily double or triple their coverage

by transferring some funds to one or two different banks.

2. General Fund

Bank statements are issued by the bank as of the fifteenth of the month. Instead of reconciling the month end balance to the prior statement, the Treasurer backs into her balance using the bank statement from the subsequent month.

Recommendation

The reconciliation would be easier to audit and could be done on a more timely basis if it was done using the statement from the middle of the current month.

3. Library Fund

A. During our audit we were unable to locate certain invoices and noted that invoices were not being cancelled when paid.

Recommendation

No payment should be made without written documentation. All invoices should be cancelled at time of payment.

B. Currently one person does the bookkeeping, signs the checks and reconciles the bank statement for the Library Fund.

Recommendation

To provide greater control at least one of these functions should be performed by a different person.

Recommendations number two and three were also made in our audit of December 31, 1992.

We extend our thanks to the officials and employees of the Town of Jefferson for their assistance during the course of our audit.

It is our opinion that the Selectmen, other officials and staff are doing an excellent job administering the Town of Jefferson.

Very truly yours,
FRANCIS J. DINEEN, C.P.A.

SUMMARY INVENTORY OF VALUATION

Land

Current Use (current Use Value)

17,975.62 Acres 945,429

Residential/Mixes Use

8,879.82 Acres 18,081,200

Commercial/Industrial

547.69 Acres 1,894,200

TOTAL TAXABLE LAND

20,920,829

Buildings

Residential 28,108,600

Manufactured Housing 1,529,600

Commercial 5,163,800

TOTAL OF TAXABLE BUILDINGS

34,802,000

Utilities

Public Service Company

of New Hampshire 1,173,200

Portland Pipeline Corporation 3,455,300

TOTAL UTILITIES

4,628,500

VALUATION BEFORE

EXEMPTIONS

60,351,329

Exemptions

Blind (1) -15,000

Elderly (10) -140,000

TOTAL EXEMPTIONS

-155,000

NET VALUE FOR TAX

COMPUTATION

60,196,329

(Land tax exempt and non-taxable 3,536.66 acres value 1,422,500.

Buildings tax exempt and non-taxable value 1,368,600)

TAX RATE COMPUTATION

Town Appropriations	\$ 375,173
Less Revenues	230,309
Net Town Appropriations	144,864
Add School Appropriations	990,331
Add County Appropriations	<u>167,436</u>
TOTAL	1,302,631
Less Business Profits Tax	18,151
Add Veterans Credit	3,750
Add Overlay	19,836
PROPERTY TAXES TO BE RAISED	1,308,066

PROOF OF COMPUTATION - \$60,196,329 times \$21.73
equals \$1,308,066 (all figures rounded)

SUMMARY OF RECEIPTS

TAXES

Property Taxes	\$1,507,594
Resident Taxes	5,260
Yield Taxes	19,427
Land Use Change	2,825
National Bank Stock	39
Interest and Penalties	61,491

TOTAL		\$1,596,636
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LICENSES AND PERMITS

Motor Vehicles	95,866
Building Permits	37
Other Licenses and Permits	3,786

TOTAL		99,689
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FROM STATE AND FEDERAL

Shared Revenue Block Grant	23,943
Highway Block Grant	26,244
State & Federal Land Reimbursements	6,255
Other Reimbursement/Railroad	3,140

TOTAL		59,582
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MISC. REVENUE SOURCES

Sale of Municipal Property	3,945
Charges from Departments	229
Miscellaneous	11,764*
Interest on Investment	2,425
Sewer Fees	1,956
Insurance Adjustment	673

TOTAL		20,992
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INTERFUND OPERATING TRANSFERS

Transfer From Trust & Agency	6,688
Reclamation Fund	644

TOTAL		7,332
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TEMPORARY LOAN

Tax Anticipation Note	840,000
Cemetery Land Loan	20,000

TOTAL		860,000
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TOTAL REVENUE ALL SOURCES		\$2,644,231
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FUND BALANCE AS OF 1/1/94		192,437
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GRAND TOTAL		\$2,836,668
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*(\$6,966 paid to Town in error)

SUMMARY OF EXPENDITURES

GENERAL GOVERNMENT

Executive	27,416
Election, Registration & Vital Statistics	7,356
Municipal Software	11,710
Financial Administration	14,655
Planning & Zoning Boards	4,782
Legal Expenses	1,439
Town Hall & Other	
Government Buildings	9,143*
Insurance	17,426
Cemeteries	5,366
Tax Abatements & Refunds	7,763
Taxes Bought by Town	140,388

PUBLIC SAFETY

Fire (527 reimbursed)	21,564
Police (697 reimbursed)	4,893
Animal Control	370
Fast Squad	731
Lancaster District Court	
Juvenile Diversion	600

HIGHWAY AND STREETS

Highway and Streets	80,214
Street Lighting	5,165
Lease Payment 92 Ford Truck	8,474
Bridges	2,637

SANITATION

Solid Waste Disposal & Recycling	43,857
Solid Waste Cleanup - Tire Removal	3,636
Sewage Collection & Disposal Fund	1,793

HEALTH

Ambulance	4,147
Senior Meals (warrant article)	475
Health Services (includes warrant articles)	5,289

WELFARE

Direct Assistance	1,352
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CULTURE AND RECREATION

Parks and Recreation	3,937
Library	6,470
Patriotic Purposes	120
Historical Society (warrant article)	300
Town History Printing	7,465*

CONSERVATION

Conservation Commission	215
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DEBT SERVICE

Temporary Loan (TAN)	715,000
Interest Tax Anticipation Note	10,643
Long Term Debt	2,660
Interest Long Debt	465

INTERFUND OPERATING TRANSFERS OUT

Transfer to Capital Reserve Fund	17,000
Transfer to Trust and Agency Funds	200

PAYMENTS TO OTHER GOVERNMENTS

Taxes Paid to County	167,436
Taxes Paid to School District	1,420,546

MISCELLANEOUS

Refunds paid to Town in error	6,966
4th Quarter 93 Payroll Taxes	<u>3,402</u>

TOTAL EXPENDITURES

2,795,466

* funding carried over from 1993 budget

Gov. Bldg	4,481
History	5,000

BALANCE SHEET**CURRENT ASSETS**

Cash	\$194,011	\$ 41,201
Taxes Receivable	364,226	318,819
Tax Liens Receivable	202,997	176,071
Accounts Receivable	1,414	0
Other Funds & Assets	636	0
TOTAL ASSETS	<u>763,284</u>	<u>536,091</u>

CURRENT LIABILITIES

Warrants & Accounts Payable	6,771	20,000
Due to School District	558,616	150,000
Notes Payable (current)	0	125,000
TOTAL LIABILITIES	<u>565,385</u>	<u>295,000</u>

FUND EQUITY

Reserve for Encumbrances	11,481	4,535
Unreserved Fund Balance	186,418	236,556
TOTAL FUND EQUITY	<u>197,899</u>	<u>241,091</u>
TOTAL LIABILITIES AND FUND EQUITY	\$763,284	\$536,091

SCHEDULE OF TOWN PROPERTY

Town Hall, land and buildings	98,900
Furniture and equipment	10,500
Library, land and buildings	50,400
Furniture and equipment	12,000
Police Department	2,000
Fire Department, building	94,900
Equipment	105,000
Highway Department, Equipment	104,000
Parks, Commons and Playgrounds	23,000
Gravel Pit	7,300
Solid Waste Facility	43,800
Cemeteries	24,000
Deeded land and buildings	11,400
TOTAL	<hr/> 587,200

TAX COLLECTOR'S REPORT

DR.	Levy for Year of this Report	PRIOR LEVIES		
	1994	1993	1992	1991- 1990
Uncollected Taxes Beginning of Year*:				
Property Taxes		\$360,935.59	\$460.00	\$ 91.00
Resident Taxes		1,390.00		110.00
Yield Taxes		1,239.82		
Taxes Committed This Year:				
Property Taxes	\$1,305,129.75			
Resident Taxes	6,070.00			
Land Use Change	4,680.00			
Yield Taxes	19,809.21			
Bank Stock	38.95			
Sewer	1,956.00			
Overpayment:				
Property Taxes	151.76	59.57		
Interest Collected On Delinquent Tax		21,730.70		
Collected Resident Tax Penalties	21.00	56.00	15.00	17.00
TOTAL DEBITS	<u>\$1,337,856.67</u>	<u>\$385,411.68</u>	<u>\$475.00</u>	<u>\$218.00</u>

*This amount should be the same as last year's ending balance. If not, please explain.

CR.	Levy for Year of this Report	PRIOR LEVIES		
	1994	1993	1992	1991- 1990
Remitted to Treasurer				
During Fiscal Year:				
Property Taxes	\$990,364.89	\$360,901.65		
Resident Taxes	4,540.00	570.00	150.00	20.00
Land Use Change	2,825.00			
Yield Taxes	18,348.21	1,239.82		
Sewer	1,956.00			
Interest		21,730.70		
Penalties	21.00	56.00	15.00	17.00
Bank Stock	38.95			
Abatements Made:				
Property Taxes	128.20	89.00		
Resident Taxes	120.00	160.00	80.00	20.00
Land Use Change	695.00			
Amount Forgiven		4.51		
Uncollected Taxes				
End of Year:				
Property Taxes	314,788.42			91.00
Resident Taxes	1,410.00	660.00	230.00	70.00
Land Use Change	1,160.00			
Yield Taxes	1,461.00			
TOTAL CREDITS	<u>\$1,337,856.67</u>	<u>\$385,411.68</u>	<u>\$475.00</u>	<u>\$218.00</u>

TAX COLLECTOR'S REPORT

Summary of Tax Sale/Lien Accounts

DR.	Last Year's Levy 1993	PRIOR LEVIES	
		1992	1991
Unredeemed Liens Balance at Beginning of Fiscal Year			
Liens Executed During Fiscal Year	\$129,779.20	\$135,356.75	\$67,640.00
Interest and Costs Collected After Lien Execution	5,478.58	12,004.86	21,853.93
TOTAL DEBITS	<u>\$135,257.78</u>	<u>\$147,361.61</u>	<u>\$89,493.93</u>
 CR.			
Remittance to Treasurer:			
Redemptions	22,056.57	67,007.74	67,410.50
Int./Costs (After Lien Execution) Amount Forgiven	5,478.58 .35	12,004.86	21,853.93
Liens <u>Deeded</u> to Municipalities			229.50
Unredeemed Liens Bal. End of Year	107,722.28	68,349.01	
TOTAL CREDITS	<u><u>\$135,257.78</u></u>	<u><u>\$147,361.61</u></u>	<u><u>\$89,493.43</u></u>

Respectfully submitted,

MARY L. GROSS
Tax Collector

TOWN CLERK'S REPORT

I hereby certify that during the year ending December 31, 1994, I issued 1,414 auto registrations collecting for same \$95,866.00 which I turned over to the Treasurer.

I collected 1,288 Reclamation Trust Fund Fees amounting to \$3,631.00, which I turned over to the Treasurer.

I issued 236 Dog Licenses collecting for same \$1,747.50, which I turned over to the Treasurer.

I collected \$6.00 for filing fees, which I turned over to the Treasurer.

I recorded and reported to the State Vital Records Bureau 8 Births, 10 Marriages, and 7 Deaths.

My expenses for postage, supplies and meetings were \$153.42.

Respectfully submitted,

OPAL L. BRONSON
Town Clerk

1994 TREASURER'S REPORT

I hereby certify that the year ending December 31, 1994 I have received from the Selectmen, Town Clerk, Tax Collector, Reclamation Trust Fund, Sewer Fund, Lancaster National Bank, and Sewer Design Project; plus paid Selectmen's orders and carried out other transactions as follows, in the four succeeding separate accounts, to the best of my knowledge.

GENERAL FUND CREDITS:

Cash on hand Jan. 1, 1994		\$ 192,436.82
1994 Deposits	\$1,777,624.90	
Bank Loans (Tax Anticipation)	840,000.00	
Interest on N.O.W. & H.I.F.I.	2,425.79	
Reclamation Trust Fund	4,180.80	
	<u>2,624,231.49</u>	
Cemetery Purchase Loan (Retained)	20,000.00	
	<u>\$2,644,231.49</u>	2,644,231.49
TOTAL CREDITS		\$2,836,668.31

GEN. FUND DISBURSEMENTS:

Selectmen's Orders	-2,795,467.30
1994 GEN. FUND BANK BALANCE	\$ 41,201.01

RECLAMATION TRUST FUND:

1993 Balance		5,411.09
1994 Deposits	3,628.00	
1994 Interest	144.89	
	<u>3,772.89</u>	3,772.89
TOTAL CREDITS		\$ 9,183.98

R.T.F. DISBURSEMENTS:

Town Clerks Commission (1287 Registrations)	643.50	
Tire Removal Cost	3,537.30	
	<u>4,180.80</u>	-4,180.80
1994 R.T. FUND BALANCE		5,003.18

SEWER FUND: (New)

1994 Deposits	1,793.00	
1994 Interest	27.51	
TOTAL CREDITS	<u>1,820.51</u>	1,820.51

SEWER FUND DISBURSEMENTS:

No Selectmen's Orders	
1994 SEWER FUND BALANCE	\$ 1,820.51

SEWER DESIGN PROJECT:

1993 Balance	669.56	
1994 Deposits	<u>82,171.47</u>	
	82,841.03	\$ 82,841.03

SEWER DESIGN PROJECT

DISBURSEMENTS:

Selectmen's Orders	<u>-81,213.73</u>
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1994 SEWER DESIGN PROJECT BALANCE	\$ 1,627.30
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Respectfully submitted,

WILMA CORRIGAN, Treasurer

FINANCIAL REPORT OF TRUSTEES OF TRUST FUND December 31, 1994

Deposits with Lancaster National Bank:

Care of Cemetery Lots, etc.	\$ 92,460.02
Friends of Ben Kenison Fund	551.20
Jefferson Memorial Health Fund	1,754.56
Capital Reserve Acct. #1	35,693.74
Nevers-Jefferson Scholarship Fund	21,703.47
Capital Reserve Fund #3	5,006.40
Capital Reserve Fund #2	8,403.74
Perambulating Fund	3,540.74
Capital Reserve Fund #4	3,000.00
Capital Reserve Fund #5	<u>3,000.00</u>
Total of all Trust Accounts,	
As of 12/31/94	\$175,113.87
Total of all Trust Accounts,	
As of 12/31/93	154,559.61

Accounts Paid:

Town of Jefferson,	
Care of Cemetery Lots	\$1,697.00
White Mt. School Library	16.20
Scholarships	<u>500.00</u>
Total Paid	\$2,213.20

Additions to Funds:

Skating Rink Fund	200.00
Interest Earned on all Accounts	4,942.46
Nevers-Jefferson Fund	625.00
Capital Reserve Acct. #1	5,000.00
Capital Reserve Acct. #2	3,000.00
Capital Reserve Acct. #3	3,000.00
Capital Reserve Acct. #4	3,000.00
Capital Reserve Acct. #5	<u>3,000.00</u>
Total Additions	\$22,767.46
Net Increase to all Funds	\$ 20,554.26
Balance as of 12/31/94	<u>\$175,113.87</u>

BRUCE C. SANBORN
HAROLD E. DAVIS
MALCOLM G. CALL
Trustees of Trust Funds

1994 LIBRARY BUDGET REPORT

RECEIPTS

1993 Balance		
Books	\$ 236.27	
Audio Visual	237.36	
Supplies	33.95	
Transportation (Miscellaneous)	23.11	
Magazines	89.37	
Postage	56.28	
Overdue Book Fees	3.65	
	<u>679.99</u>	\$ 679.99
1994 Deposits		
Town Budget	1,900.00	
1-C.P. Book Reimbursement	11.65	
1-Video Replacement	19.95	
1-Video Overpaid Adjustment	5.02	
Donation-Friends of Library (Books)	97.44	
3-Money Gifts (Memory Diane Hicks)	200.00	
	<u>\$2,234.06</u>	<u>2,234.06</u>
TOTAL RECEIPTS		<u>\$2,914.05</u>

EXPENSES

Books (56 reg.; 1-C.P.)	\$ 768.62	
Audio Visual (39 videos)	365.96	
Supplies (Incinolet liners; Summer Reading Program material; Com. Calendar Ad)	119.83	
Miscellaneous (L.T. Assoc. dues; Lib. Assoc. dues; Certificates Sum. Reading Program)	90.00	
Janitor (Walkway snow removal)	94.50	
Magazines (7 Subscriptions)	236.93	
Postage (Box rent; Stamps)	37.85	
TOTAL EXPENDED	<u>\$1,713.69</u>	<u>-1,713.69</u>
1994 BANK BALANCE		<u>\$1,200.36</u>
CASH ON HAND:		
1993 Balance	22.24	
1994 Credits (Overdue book fees)	9.96	
TOTAL CREDITS	<u>32.20</u>	
1994 EXPENDED (Books)	<u>-17.80</u>	
1994 CASH ON HAND BALANCE	14.40	14.40
1994 TOTAL BALANCE		<u>\$1,214.76</u>

Respectfully submitted,
WILMA CORRIGAN, Trustee Treasurer

DETAILED STATEMENT OF PAYMENTS**Executive - Selectmen's Office****Salaries**

Theodore Clukay, Chairman	\$ 1,200	
Carroll Ingerson	1,200	
Raymond Conway	1,200	
Linda Cushman, Assistant to Board	14,068	
Paul Donovan, Moderator	75	
Employer Share FICA & Medicare	1,352	
Printing	1,568	
Phone	502	
Postage/Envelopes	278	
Advertising	100	
Recording Fees	165	
Lectures	45	
Office Machine Repair and Maintenance	187	
Publications	103	
Membership & Dues	730	
CBDG Audit	3,250	
Office Supplies	382	
Donations	67	
Executive Expenses	100	
Computer & Printer	275	
Meals	170	
MS-1 Report	215	
Miscellaneous Office Expenses	183	
TOTAL		\$ 27,415

Election, Registration and Vital Statistics**Salaries**

Opal Bronson, Town Clerk	700
Sonja Ingerson, Supervisor Checklist	65
Lloyd Ingerson, Supervisor Checklist	65
Donald Noyes, Supervisor Checklist	125
Sherrel Stephenson, Supervisor Checklist	125
Employer Share FICA and Medicare	83
Auto Registration Fees	3,016
Reclamation Trust Fees	643
Advertising	16
Voter Registration	184
Dog Licenses and Fees	305
Vital Records	12
Convention, Meetings & Dues	373
Postage	86
Supplies	158
Printing Ballots	128

Collected Fees Paid to State	<u>1,272</u>	
TOTAL		\$ 7,356

Financial Administration

Assessing		
Annual Pick Up Work	1,189	
Abatement & BTLA Consulting	1,580	
Tax Map Maintenance	750	
File Storage	484	
Updating Files	128	
Others Costs/State BLTA	<u>233</u>	
Subtotal		4,364
Treasurer		
Salary - Wilma Corrigan	1,000	
Employer Share FICA and Medicare	77	
Postage and Envelopes	349	
Expenses	<u>150</u>	
Subtotal		1,576
Tax Collector		
Salary - Mary Gross	5,800	
Employer Share FICA and Medicare	444	
Recording Fees	399	
Postage/Envelopes	1,005	
Dues	35	
Redemptions	202	
Printing	<u>471</u>	
Subtotal		8,356
Other Business Operations		
Inventory Mailing	116	
Misc. Expenses Refunds	<u>242</u>	
Subtotal		<u>358</u>
TOTAL		14,654

Planning and Zoning Board

Planning	
Salaries - Ruth Lowe	2,050
Employer Share FICA and Medicare	157
Consulting	30
Lectures	125
Recording Fees	144
Advertising	319
Publications	45
Phone	131

Town of Jefferson, NH

29

Envelopes - Postage Paid	209	
Repair and Maintenance Office Machines	112	
Miscellaneous Supplies	211	
Dues	710	
Subtotal		4,243

Zoning		
Salary - Rita Larcomb	267	
Employer Share FICA and Medicare	20	
Advertising	185	
Postage	61	
Misc.	5	
Subtotal		538
TOTAL		4,781

Legal

Town - Messam	375	
Sewer Project	793	
Town Meeting - Warrant Review	60	
Miscellaneous	210	
Total		1,438

Insurance

Property Liability - NHMA	8,948	
Fast Squad	478	
Workers Compensation	7,557	
Public Officials Liability	443	
TOTAL		17,426

Police

Salary	2,496	
Employer Share FICA and Medicare	191	
Mileage	712	
Witness Fee (reimbursed)	30	
Radar Gun (697 reimbursed)	1,408	
Calibrate Radar Gun	40	
Phone	15	
TOTAL		4,892

Library

Salary		
Brenda Gross	1,427	
Lucille Cameron	1,241	
Employer Share FICA and Medicare	204	
Trustee Budget	1,900	
Heating Fuel	1,043	
Phone	334	

Electricity	295	
Miscellaneous	26	
TOTAL		6,470

Highway Department

Summer Maintenance Salary	12,121	
Winter Maintenance Salary	18,286	
Employer Share FICA and Medicare	2,275	
Hired Equipment	10,255	
Sand, Gravel and Ledge Pak	1,049	
Crushing Stone	6,300	
Road Stabilizer	297	
Reground Asphalt	1,443	
Fuel	2,659	
Salt	965	
Chloride	3,286	
Winter Sand	3,276	
Mixing Sand	504	
Tar	566	
Roadside Mowing	252	
Steamer Cleaner Repair	1,157	
Repair and Maintenance	910	
Supplies	1,474	
General Highway Expense		
Garage Rent (2 years)	4,600	
Ford 1992	2,805	
International	1,950	
Grader	3,577	
Electricity	207	
TOTAL		80,214

Bridges

Priscilla Brook		
Lumber	1,968	
Hauling	150	
Backhoe	495	
Hired Labor	24	
TOTAL		2,637

Conservation Commission

Dues	125	
Lectures	30	
Supplies	35	
Donations	25	
TOTAL		215

Fast Squad

Training	450	
Radio Repair	280	
TOTAL		730

Patriotic Purposes

Memorial Day	25	
July 4th		
Music	68	
Flag	27	
TOTAL		120

Parks and Recreation

Salary		
Kurt Servence, Life Guard	1,966	
Employer Share FICA and Medicare	150	
Electricity	348	
Skating Rink Maintenance	400	
Pool Water Test	24	
Portable Toilet	190	
Groundskeeping	855	
Supplies & Misc.	4	
TOTAL		3,937

Cemeteries

Groundskeeping	3,496	
Supplies & Rakes	80	
Mower	230	
Trimmer	199	
Employer Share FICA and Medicare	223	
Gas	71	
Mapping/Kilkenny View	700	
Rebar/Lot Markers	366	
TOTAL		5,365

Government Buildings

Fuel - Town Hall	1,125	
Electricity - Town Hall	430	
Fuel - Fire Station	1,182	
Furnace Repair	175	
Pave Driveway	4,897	
Mowing Leachfield	620	
Grounds	455	
Miscellaneous Supplies	258	
TOTAL		9,143

Transfer Station

Salary

Frank Gray, Attendant	4,864
Employer Share FICA and Medicare	371
Waste Management - Hauling	8,030
District Hazardous Waste Fee	724
AVRRDD - Annual Assessing	12,343
Landfill Fees	4,407
Electricity	324
Hired Equipment/Burn Pile Cleanup	3,071
Sand	416
Advertising	66
Dumpster Rent & Hauling	2,532
Supplies & Paint	232
Miscellaneous Expenses	404
Construction Container Rent	563
Hauling Construction Debris	1,050
Debris Disposal	2,293
Bulk Waste Removal	2,166
TOTAL	43,856

Fire Department

Salary

Vyron Lowe, Chief	626
Chris Milligan	883
David Albritton	217
Kevin Conway	130
Mark Corrigan	453
Ron Costa	415
Larry Coulter, Jr.	515
David Couture	15
Wendy Goodness	90
Gary Gray	185
Scott Gray	150
Mike Hatfield	148
Fred Ingerson	188
Jim Kenison	75
Larry Kenison	530
Scott Mardin	270
Blake Nason	222
Jack Paschal	65
Kim Matson	245
Kevin Staines	320
Jeffrey Wiseman	500
Larry Wells	390
Employer Share FICA and Medicare	565
Fuel	1,080
Overhead Door (1084 reimbursed)	1,234

Phone	2,600	
Electricity	1,098	
Air Tanks Filled & Repaired	498	
Cascade System	2,128	
Training	75	
Foam	234	
Fire Warden Salary & Expenses (V. Lowe)	917	
Asst. Fire Warden Salary & Expenses (L. Coulter)	76	
Chris Milligan	40	
Larry Kenison	20	
(reimbursed \$526)		
Vehicle Inspection	150	
Radio Repair	764	
Dues, Advertising	135	
Parts and Supplies	2,194	
Miscellaneous Supplies	923	
Repair to Old Station	183	
TOTAL		21,546

Discounts, Abatements and Refunds

Property Tax Abatements	7,731	
Refunds	6,966	
TOTAL		14,697

ROAD AGENT'S REPORT**Winter Roads**

Salary		
David Couture	\$ 4,091	
Jean Paul Couture	9,132	
Todd Kenison	134	
Frank Gray	4,389	
Scott Gray	78	
	<hr/>	\$ 17,824
Hired Equipment		1,617
Winter Sand		
Trucking & Sand	6,454	
Backhoe (mix)	504	
	<hr/>	6,958
TOTAL		<hr/> 26,399

Summer Roads

Salary		
Jean Paul Couture	9,092	
David Couture	1,296	
Frank Gray	1,975	
	<hr/>	12,363
Hired Equipment		
Truck, Backhoe & Dozer	4,732	
Torch	105	
Welder	288	
Misc.	93	
	<hr/>	5,218
TOTAL		<hr/> \$17,581
GRAND TOTAL		\$43,980

FIRE CHIEF'S ANNUAL REPORT

During the past year the Fire Department responded to thirty-five fire calls, an increase over last year.

Three of our members took the NH Certified SCUBA course in Whitefield, with two of our own instructors helping out with the course. The whole department participated in a Driver Liability Course put on by the NH Municipal Association, of which the town is a member. We anticipate taking more of their courses as they become available.

We participated in the Memorial Day activities, the Fourth of July Parade and the State Fireman's Convention parade in Gorham.

During Fire prevention week we participated in the Lancaster Fire Department's "Parade of Lights", bringing home the trophy for the most spirited department. Also during fire prevention week we again, in cooperation with the elementary school teachers, participated in a program at the school. Everyone enjoys the day-long learning program. This year we ended with a spectacular show using our water cannon and the school children singing us a song they had written especially for us.

This fall we hosted an open house at the fire station for the cub scouts and their parents. This is a great opportunity to educate and enjoy.

The Firemen's Association put on a pancake breakfast and sold tickets to their annual raffle, the proceeds from which are used to purchase much needed equipment for the fire department.

The 911 emergency mapping of the town is proceeding well, with the Grange doing the naming and renaming of town and private roads.

This year we were instrumental in the reorganization of the Jefferson Fast Squad, although the Jefferson Fire Department and the Jefferson Fast Squad are two separate organizations.

Fire prevention is the name of the game, and the department encourages the use of smoke detectors. A good way to remember to change the batteries is when you change your clock in the spring and fall, change your smoke detector batteries.

I would like to take this opportunity to thank all fire department members, red net operators, and Lancaster highway dispatchers for their dedicated service. Also member "mutual aid" towns for assisting us in the past year, it's a fine concept, community helping community.

Respectfully submitted,
VYRON D. LOWE, Chief

JEFFERSON FIRE DEPARTMENT

1994 INCIDENT RUNS

Alarm Activation	1
Chimney Fires	5
Furnace Malfunctions	2
Grass/Brush Fires	2
Mutual Aid to Other Towns	7
Wires in Trees	2
Structure	7
Vehicle Accidents	6
Vehicle Fires	2
Wood Bark Pile Fire	1

ROSTER OF OFFICERS

Fire Chief	Vyron D. Lowe
Asst. Chief	Christopher Milligan
Captain	Blake Nason
Lieutenant	Ronald Costa
Lieutenant	Jack Paschal
Lieutenant	Mark Corrigan

REPORT OF TOWN FOREST FIRE WARDEN and STATE FOREST RANGER

In calendar year 1994, our three (3) leading causes of fires were No Permit, Children and Rekindles of fires where the fire was not properly extinguished.

Violations of RSA 224:27 II, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

To aid your Forest Fire Warden, Fire Department and State Forest Fire Officials, contact your local Warden or Fire Department to find out if a permit is required. This also helps to prevent unnecessary response to a controlled burn.

Fire Statistics	1994	Average 1990-1993
Number of Fires Reported to State for Cost Share Payment	283	443
Acres Burned	217	246

Suppression cost = \$90,000+

Fires Reported by Lookout Towers (1994)

Fires Reported	588
Assists to Other Towers	<u>363</u>
Visitors	21,309

Fires Reported by Detection Aircraft

Fires Reported	89
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Local communities and the State share the cost of suppression on a 50/50 basis. The State of New Hampshire operates 15 fire towers and 3 contract aircraft patrols. This early detection and reports from citizens aid the quick response from the local fire departments.

“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”

RICHARD C. BELMORE
Forest Ranger

VYRON LOWE II
Forest Fire Warden

1994 LIBRARY REPORT

Our library is fortunate to have an active Friends of the Library group. We can count on them for programs, donations, and improvements to the physical plant. To celebrate the 200th birthday of the library, the Friends sponsored the North Country Center for the Arts Children's Theater from Lincoln, N.H. during the town's Fourth of July festivities. This group entertained the children by performing several skits. Our thanks also to the Friends for a monetary donation used for the purchase of new books.

The theme for this year's successful Summer Reading Program was "Go Undercover With Books." Many fun activities to encourage reading were enjoyed by the children. An awards party for the summer program was combined with a Halloween party in October.

In November the library sponsored a poster contest for children. The children drew posters illustrating their favorite Christmas story. These posters decorated the library during the Christmas season. We wish to thank illustrator Susan Becker for judging the posters. We look forward to her participation in future programs.

At this time we would like to thank all those who have made donations to our library. Memorial gifts, books, and volunteer time are much appreciated.

Our small town has a library everyone can be proud of. Please visit and use your library.

Respectfully submitted,

SHIRLEY CALL, Library Trustee Chairman
WILMA CORRIGAN, Library Trustee
ADELE WOODS, Library Trustee
BRENDA GROSS, Librarian

BOARD OF ADJUSTMENT REPORT

The members of the Board of Adjustment are appointed by the Selectmen upon recommendations of the Board of Adjustment. The present members are: Wayne Paschal, Chairman; Kim Perry, Vice Chairman; Burleigh Wyman, Dale Paschal, Jason Call, members; and alternates Craig Clukay and Ron Gifford.

The Board of Adjustment met as necessary on the second Thursday of each month in the Selectmen's Office. All meetings are open to the public. All hearings and rehearings are posted at the Town Hall and the Post Office.

The Board held seven (7) abutters hearings. Five (5) setback variances were granted; two (2) special exceptions were granted. The granted special exceptions were: one (1) gift and craft shop; one (1) bed and breakfast.

Neil Gross resigned after years of valuable service; and Joan "Pipp" Wise moved to Lancaster.

During the coming year the Board of Adjustment will continue to deal with variance and special exceptions of the Land Use Ordinance.

Respectfully submitted,

RITA M. LARCOMB
Secretary

PLANNING BOARD ANNUAL REPORT

The members of the Jefferson Planning Board are appointed by the Selectmen upon recommendations of the Planning Board. Present members are: James Brady Jr., chairman; Ernest Gaudes, vice-chairman; Vernard Bronson; Earl Brooks; John G. Miller; Richard Corvinus; Carroll Ingerson, Selectmen's representative. Alternate members are: Peter Guest, John Marshall, Gordon Winsor, Douglas Grella, Winifred Ward and James Irish.

The Planning Board met on the second and fourth Tuesdays of the month (except March 8th, Town Meeting) in the Selectmen's office. All meetings are open to the public.

The Board held three subdivision preliminary hearings; three subdivision public hearings; five boundary line adjustment public hearings; extended one excavation permit for one year, and held several informal consultations.

The "General Statement" and "Land Use" sections of the Master Plan, which together constitute a viable Master Plan, were approved as the town's Master Plan after a public hearing in June. The "Conservation and Preservation" section of the Master Plan is scheduled for a public hearing in February for Board approval.

In March, Dick Haldeman, Soil Conservation Service, presented to the Board a set of soils maps with a corresponding book entitled "Soils and Their Interpretations", updating soils data on land.

Following a meeting attended by Preston Gilbert, North Country Council, a committee was formed to plan for the future needs of the town, in essence, writing a "Capital Improvement Program". Volunteers are from the Planning Board, Conservation Commission, Selectmen, and general public.

The Board recognizes the contributions of the volunteers, the countless hours cheerfully spent working on these special committees.

In September, Rupert Corrigan and Helen Merrill gave an update on the planned Historical Society book.

This past year, the Board regretfully accepted the resigna-

tions of Ernest Angelicola and Rita Cloutier and at the same time welcomed Richard Corvinus and James Irish as member and alternate, respectively.

The Jefferson "Friends of the Library" selected Planning Board member John Miller as their "1994 Citizen of the Year". A much deserved honor, John has spent countless hours for many years serving the needs of the Planning Board, community and surrounding communities.

Board members attended many special meetings and workshops provided by North Country Council, NH Municipal Association and the Office of State Planning.

In preparation for subdivision hearings the Board used the Services of North Country Council, the Soil Conservation Service, NH Municipal Association, and Town Counsel. These services are an important part of the Board's decision-making process.

During the coming year the Planning Board will continue to hold public hearings on subdivision and boundary line adjustment applications, work on the Master Plan, and update the Planning Board Regulations and Land Use Ordinance as needed. Members will attend NH Municipal Association lectures and other meetings intended to help the Planning Board member to be more effective in his work.

Respectfully submitted,

RUTH C. LOWE, Secretary

JEFFERSON CONSERVATION COMMISSION REPORT

Membership of the Conservation Commission has increased by two alternate members this year: Mary Denison and John W. Marshall. Regular members include Winifred Ward and Douglas Grella co-chairmen, Helen Merrill, David Govatski, Bruce Houghton, James Holmes and Marjorie Doan.

Your commissioners attended a variety of workshops around the state: the Association of N.H. Conservation Commissions Annual meeting and workshops; the Society for the Protection of N.H. Forests (SPNHF) Conservation Easement workshop; the Connecticut River Silvio Conte Wildlife Refuge workshop; and the N.H. Fish & Game's Boat Access to Lakes and Ponds.

Meetings attended include two conducted by the SPNHF: one explaining the Findings and Options of the National Forest Lands Study Council (NFLSC), and one on Land Trust Protection. We sponsored an open meeting with the N.H. Wetlands Board to learn about new regulations.

One of your commissioners is serving on the Regional Economic Commission to obtain funds for North Country Projects.

The Jefferson Conservation Commission joined the Coalition of North Country Conservation Commissions in responding by letter to the final draft of the NFLC. One of our commissioners followed the proceedings of an appointed regional committee to pinpoint certain recommendations for the state Legislature.

We attended a lecture on Land Protection Techniques, part of the Municipal Law Lectures given by the Municipal Law Association.

Several of your commissioners have been serving on the Master Plan Committee of the Planning Board which completed the section on Conservation and Preservation. We also serve on the Historic and Scenic Preservation Committee.

Under the auspices of the SPNHF several commission members were asked to serve on an advisory committee. With input from town and county residents its purpose was to identify important natural resource lands in the county as priority for future land protection.

As a result of a majority vote at last year's Town Meeting your commission organized Jefferson's 1st Open Space Day. With the help of a number of dedicated town volunteers we were able to clear a substantial area surrounding our lookout over the golf course on Route 2.

The annual conservation easement inspection of the former H. Hartley property was carried out with the assistance of the new owners Mary Denison and Ron Gifford.

We are in the process of joining the N.H. Adopt-A-Highway Program, volunteering to keep a two mile section of Rt. 2 litter free.

We have invited Joanna Fyon to serve as an advisor. Her interest, support and knowledge for the past 5 years have been invaluable.

Your commission meets on the third Tuesday of the month at 7:00 PM in the Town Office. All are welcome.

Respectfully submitted,
WINIFRED S. WARD
DOUGLAS GRELLA

1994 JEFFERSON F.A.S.T. SQUAD

The F.A.S.T. squad was off to a good start in 1994 and hope to reach new heights in the upcoming year.

There were 31 medical calls in this past year, which helps us realize how important medical coverage really is. With the support from other squads such as Lancaster and Whitefield we are able to provide medical intervention as fast and reliable as possible.

Our recent donation drive in which the squad sent out letters, plus dances that were held in October and December netted the squad over \$2,000.00 dollars. These proceeds were used to purchase valuable items such as jump-kits, oxygen and communications equipment. It is only a start but we hope to keep plugging along to further better the squad.

We would like to thank the Fire Department for their response and support they have given us thus far. Sometimes you need that extra pair of hands and they never hesitate to help us out. We hope to keep working very closely with them.

Anybody who may be interested in joining the squad feel free to contact us for further information. We have a three member crew and urge new members to become part of our team.

On behalf of the Jefferson F.A.S.T. Squad we wish everyone a safe and happy 1995.

Respectfully submitted,

LAWRENCE W. COULTER, JR.
Director

Members to date:
Lawrence Coulter, Jr.
Wendy Goodness
Kim Matson

REPORT OF THE JEFFERSON HISTORICAL SOCIETY for the year 1994

The Jefferson Historical Society continued to have visiting hours at the Museum Sundays from 1 to 5 p.m. with about 166 people signing the register.

The Museum opens on Memorial Day weekend and closes on Columbus weekend in October. It is also open weekdays by appointment.

Meetings of the Society are held the second Monday of the month (except December and January) at the Museum in summer and at Applebrook during the colder months. Anyone interested is welcome to attend.

During the year it was determined that the building is in urgent need of a new roof and donations are welcome.

Plans are underway to restore the large barn loom to working condition and it is hoped that demonstrations will be given by local people.

During 1994, as in other years, the Society has acquired family genealogies of former residents and these have proven of much interest for researchers (local and far away).

Work is progressing well on the Bicentennial book which is expected to be available late this year.

Everyone should be thinking about ideas and events for the Bicentennial Year 1996.

The Society appreciated the cooperation of the townspeople and invites one and all to make it a point to pay a visit. We especially urge that the children be brought in to learn about the "olden days."

Respectfully submitted,
HELEN MERRILL, President

ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

1994 ANNUAL REPORT OF DISTRICT ACTIVITIES

1994 was the most successful year to date for the Androscoggin Valley Regional Refuse Disposal District and its marketing of recyclables.

The Materials Recovery Facility located on Route 110 in Berlin processed 2366.50 tons of recyclables for the period January 1, 1994 through December 31, 1994 for a net marketing revenue of \$96,605.19. This is a 46% increase in marketing revenues over 1993. Materials were marketed for the District by FERCO Recycling, Inc. of Berlin.

During the period November 1, 1993 through October 31, 1994, the fiscal accounting year for municipal solid waste (MSW), 7835.34 tons of MSW were disposed of in District approved landfills which represents a 1.02% increase over the previous year. The cost of disposing of this waste at a commercial facility other than Mt. Carberry would have been \$454,449.72. The District recycling rate for this same period was 39%.

In February 1994, Robert Platt retired as Administrator Coordinator with over five years of involvement with the organization and management of AVRDD. Sharon Gauthier, the District Administrative Assistant was promoted to the position of Administrator/Coordinator effective March 1, 1994.

In April 1994, Raymond Chagnon of Berlin was re-elected as District Chairman. John Normand of Northumberland and Joanna Fyon of Jefferson were both re-elected to the positions of Vice Chairman and Secretary/Treasurer respectively. Other District Representatives are Clara Grover of Errol, Earl Wadsworth of Dummer, Bryan Lamirande of Milan, Yves Zornio of Gorham, David Tomlinson of Randolph, Diane Vinyard of Stark and Frederick King of Coos County.

In June 1994, the District conducted its third annual Household Hazardous Waste Collection Day which was held at the Gorham Town Garage. 118 households participated in the collection, a 40% increase over the previous year. The project was funded through a charge of 50 cents per capita for the population of each member municipality based on the 1990 federal census population count. The State of New Hampshire reimbursed the District at the rate of 25 cents per capita after the collection was completed.

In August 1994, the District implemented an optional office paper/"junk" mail recycling program. "Optional" meaning it would not be part of a municipal collection program but individuals could deliver their office paper/"junk" mail to the Materials Recovery Facility directly.

The District ended 1994 with unaudited assets of \$918,342.37 which consisted of the Route 110 Materials Recovery Facility, recycling equipment, land, miscellaneous equipment, office equipment, operating capital and capital reserve accounts. Liabilities were \$525,000 which consists of longterm debt to the New Hampshire Municipal Bond Bank for money borrowed to build and equip the Materials Recovery Facility. This is a ten year bond with the final payment due in August 2001.

ASSETS AND LIABILITIES

Operating Capital (Cash on Hand)	\$130,286.73
Household Hazardous Waste Reserve	22,018.18
Equipment Capital Reserve	46,365.29
Landfill Closure Reserve	4,910.72
Landfill Longterm Monitoring Reserve	4,910.71
Landfill Environmental Upset Reserve	4,910.71
Land (Route 110)	47,754.00
Recycling Equipment	117,433.00
Materials Recovery Facility (MRF)	531,608.00
Office Equipment	8,145.00
TOTAL ASSETS	\$918,342.37
LONGTERM DEBT	(525,000.00)
NET WORTH	\$393,342.37

During 1994, the Administrator/Coordinator charged 1,360.35 hours of work completed to the District. 1,329 pieces of incoming correspondence were processed and 1,628 pieces of outgoing correspondence. 1,481 telephone calls were received or made and 27,422 copies were reproduced on the office copier. 248 meetings on numerous subjects and issues were attended.

Respectfully submitted,
 SHARON E. GAUTHIER
 Administrator/Coordinator
 JOANNA FYON
 Secretary/Treasurer
 Jefferson Representative

NORTH COUNTRY COUNCIL 1994 REPORT

The year 1994 has been a record project year for the Council. In 1994, we received approval for \$3 million of EDA Title I construction assistance for member towns and submitted a proposal for another \$1.5 million for a project in 1995. The \$4.5 million resulting from these projects will go a very long way toward development of jobs in three of the region's growth centers. We are working diligently to see another \$5 million investment in three other growth centers and development target areas over the next three years from EDA.

The Council's Transportation Planning program continues to grow in stature and accomplishments. In addition to completing a regional bike-pedestrian plan this year, we coordinated a regional transportation enhancement program which resulted in \$2 million worth of innovative transportation projects being funded in the North Country. We also provided major road and bridge technical assistance to eight towns in cooperation with NH DOT. Two additional towns received help with Road Surface Management Systems, bringing the total number of towns in the region with NCC RSMS programs to ten. This coming year will be busier than last with the assembly of our Regional Transportation Improvement Plan, Scenic Byways Initiative, Route 16 Corridor Study, Statewide Transportation Modeling Study and numerous local road and bridge projects.

In 1994 the Council hosted the second Annual Ingenuity Fair at Bretton Woods. The Fair showcased the products of 100 North Country manufacturers and was attended by 10,000 people. Our third Annual Business Conditions Survey was mailed to 3,000 businesses across the region. The results of the survey provided valuable insight into workers comp, credit availability, and general business conditions in the North Country. The fourth survey is being compiled at the time of this report.

The Council has also been involved in the design and development of three recreation facilities across the region and has provided engineering assistance for landfill closures, environmental site assessments, large septic projects, road drainage and realignment projects and water system installations in 12 different towns.

With funding from the Environmental Protection Agency the Council was able to digitize hydric soils and high altitude satellite image maps of wetlands for all 51 towns in the region. The maps were distributed gratis to all towns in the region. The Council provided floodplain management, and flood insurance technical assistance to 7 towns this year and provided over 600 hours of local planning technical assistance. We continued to provide circuit riding planning assistance to two municipalities.

Two multi-community programs were started, one involving four communities, to begin a dialogue of use of the Moore Reservoir and the Connecticut River, and the other involving twelve towns to look at cooperative economic development in the central part of the region. Community Development Block Grants were written for five towns and all the grants were funded.

The Council has accomplished all these projects (and many more that cannot be listed here due to space limitations), with a very small staff. We are committed to staying as lean as possible. Staff people on board that are available for regional activities are: Preston Gilbert, Executive Director; Cathy Conway, Engineering Coordinator; Claire Douglass, Planning Coordinator; James Steele, GIS Coordinator; Sharon Penney, Transportation Planner; Liz Ward, Small Business Development Coordinator, Berta Clark, Secretary; and Marghie Seymour, Solid Waste Consultant.

The Council is your organization. We are membership based, and we exist to respond to the needs of the region. On behalf of the Board of Directors, I want to thank you for your involvement and support. We're here as you need us.

Sincerely,

PRESTON S. GILBERT
Executive Director

TRI-COUNTY COMMUNITY ACTION LANCASTER CAP OUTREACH OFFICE

We are requesting the sum of \$600. (six hundred dollars) from the Town of Jefferson to help with the cost of our operating expenses for 1995. The appropriation of \$600. is Jefferson's share to ensure the year-round operation of the CAP Outreach Program which helps to keep town welfare costs down by utilizing varied funding resources administered thru CAP.

Fuel Assistance - 1993-1994 - 46 households; 128 individuals for a total of \$19,926.24.

Fuel Assistance - 1994-1995	-	\$10,857.46
Weatherization	-	1,213.51
FEMA	-	208.42

Total amount of dollars expended for Jefferson \$32,205.63.

Forty-eight households and one hundred thirty-five (135) individuals came to our food pantry.

On behalf of CAP, I would like to express my personal appreciation for your cooperation in working together to help the low-income elderly and handicapped residents of Jefferson.

I look forward to serving your community in 1995.

Sincerely,

HARRIET E. FORBUSH
Outreach Coordinator

WEEKS HOME HEALTH SERVICES, INC.

Weeks Home Health Services, Inc. is a not for profit subsidiary of Weeks Memorial Hospital serving seven towns: Dalton, Groveton, Jefferson, Lancaster, Randolph, Stark, and Whitefield.

The services provided are Skilled Nursing, Home Health Aid, Homemaking, Physical and Occupational Therapy and Speech Pathology within a person's home.

Other Services provided are community screening and influenza vaccine clinics.

Our commitment to quality is evidenced in obtaining Joint Commission on Accreditation of Healthcare Organizations accreditation and continued Medicare and State recertification.

No one is denied service because of their inability to pay, and frequency of visits depend on need.

Services provided to the town of Jefferson for Fiscal Year October 1, 1993 to September 30, 1994 are as follows:

	Visits 1994	Visits 1993
Skilled Nursing	217	186
Physical Therapy	4	59
Speech Therapy	0	4
Occupational Therapy	0	9
Home Health Aide	346	196
Homemaker (1/2 hour units)	57	0

In past years we have based our request on the population figures obtained from the State Planning Office. Weeks Home Health has determined that again this year the agency will not request an increase in the amount of town support.

Requested Support \$3,390.57

Thank you for your continued support which enables Weeks Home Health to continue providing community health care.

Sincerely,

ROXANNA WHITE, RN
Executive Director

WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES 1994 Director's Report

White Mountain Mental Health and Developmental Services offers a broad array of services to the residents of Jefferson. These services are offered both to individuals with developmental disabilities and to individuals and families with emotional problems or more serious mental illness.

In 1994, we are particularly proud of our adolescent program, ACUDO, which is offered in partnership with White Mountains Regional School District and the Division for Children, Youth and Families (DCYF). This program has successfully maintained students in our local community who would have otherwise been placed at a very costly residential treatment program.

In the area of Developmental Services, we are pleased to offer a newly expanded Early Intervention Program, which provides an array of services to families who have an infant or young child with a risk for delay, or a diagnosed developmental disability. These early services, provided in the home, often prevent very serious complications later in the child's life. Early Intervention Services can also be a "lifeline" for families, overwhelmed by the emotional and practical demands of an infant with a very serious disability.

Although it is impossible to "highlight" every program offered by our agency, we continue to provide all of our traditional programs, including psychotherapy and counseling, 24-hour emergency services, psychiatric evaluations, substance abuse counseling, and extensive services and supports to persons with a developmental disability.

During 1994, 23 Jefferson residents received mental health services from our agency, for a total of 277 hours of service. We ask the residents of Jefferson to support our efforts to keep services available to those persons in your town who are uninsured and unable to pay for their own care. In an environment of decreasing State and Federal support, your support is badly needed. Thank you.

Respectfully submitted,

JANE C. MACKAY, CCSW
Area Director

ENMAN SCHOLARSHIP FUND

1994 was the eleventh year for the Scholarship honoring the late Charles and Dorothy Enman who were both active and highly regarded in the Jefferson Elementary School. The fund was able to provide scholarship funds for Charles Notari and Andrew Woods in 1994.

Any Senior who is a resident of Jefferson attending either high school or private school, regardless of location and planning on continuing his or her education is eligible to apply for this scholarship.

We would like to again thank all who have donated to the fund.

Donations may be made by taking or sending checks to Marietta Ingerson. Checks should be made payable to: Charles Enman Scholarship Fund.

Scholarship recipients are chosen by the Jefferson Library Trustees.

Sincerely,

MARIETTA INGERSON

NEVERS-TOWN OF JEFFERSON SCHOLARSHIP FUND

The Nevers Scholarship Fund was founded in 1981 by the family of Wilbur and Gurda Nevers in honor of their 50th wedding anniversary. This scholarship is to help any high school senior from Jefferson who wishes to further his/her education. Any student wishing to apply for the scholarship may acquire an application at the White Mts. Regional High School.

The recipients this year were Jennifer Clement, Lisa Couture, and Elsa Perry. We wish each of these young adults much success in furthering their education.

We wish to thank the Nevers family and all other donors very much for their continuing contributions to the scholarship fund. Donations of any denomination are welcome and should be sent to the Nevers-Town of Jefferson Scholarship Fund in care of the Trustees of the Trust Funds.

Respectfully submitted,

SHIRLEY CALL, Library Trustee Chairman

WILMA CORRIGAN, Library Trustee

ADELE WOODS, Library Trustee

OPAL BRONSON, Town Clerk

BRENDA GROSS, Librarian

200th ANNIVERSARY

As 1996 is only months away we should give some thought as to what should be done to celebrate Jefferson's 200th anniversary.

It is hoped that each family will join in for a grand parade on July 6th, 1996.

Jefferson History book 8 1/2" x 11" hard bound cover should be ready by summer if all goes well.

Typesetting and layout would be about \$5,100.00.

Printing and binding of one thousand copies would be \$17,395.

Printing and binding of twelve hundred and fifty copies would be \$19,120.

Total cost about \$24,000.

The suggested selling price is \$40.00 per copy plus \$4.00 for shipping.

When the final proof reading is completed we will have about eight weeks to raise the final payment for the book. With this in mind, your advance payment with your order will be needed.

We have received many more old pictures than had been anticipated and will try to use them all. We will not use the picture of many new homes for this reason. Reprinting of the book will only be done after an approved vote by the Town.

May you enjoy the history book "Jefferson Before 1996".

Many thanks to all who made the book possible.

Respectfully submitted,
RUPERT E. CORRIGAN
Chairman Book Committee

BIRTHS REGISTERED IN THE TOWN OF JEFFERSON, N.H. FOR THE YEAR ENDING DECEMBER 31, 1994

DATE	CHILD'S NAME	PLACE OF BIRTH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Jan. 16	Crystal Ann-Marie Silver	Lancaster, NH	John W. Silver, Jr.	Sandra J. Castrogiovanni
May 12	Britanni Morgan Willey	Littleton, NH	Joel T. Willey	Lori A. MacKillop
July 16	Taylor Lyn Cameron	Littleton, NH	David B. Cameron	Patience Stanley
Aug. 5	Cassandra Violette Pillard	Littleton, NH	Jason C. Pillard	Deborah A. Pearl
Sept. 1	Savanah Brooke Autumn Hatfield	Littleton, NH	Michael E. Hatfield	Tracie L. Tobyne
Sept. 8	Ryan Jeffrey Scott Smith	Littleton, NH	Philip L. Smith, Jr.	Lori A. Dumeny
Oct. 11	Christopher Zackery Cass	Lancaster, NH	Del O. Cass	Joy A. Barrows
Nov. 16	Brittany Ellen Couture	Littleton, NH	Luc M. Couture	Beth-Ellen Lloyd

DEATHS REGISTERED IN THE TOWN OF JEFFERSON, N.H. FOR THE YEAR ENDING DECEMBER 31, 1994

DATE	NAME	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Feb. 1	Lucille Marion Samson	Lancaster, NH	Joseph Clevette	Margaret Kenney
Feb. 15	Earl Stephenson	Lancaster, NH	Joseph Stephenson	Alice Errington
Mar. 30	Ernest Joseph Samson	Jefferson, NH	Cyril Samson	Lucy Paquette
Sept. 18	Coleman Drew Kenison	Whitefield, NH	Albert B. Kenison	Fanny Dawson
Sept. 27	Charles H. White, Jr.	Berlin, NH	Charles H. White, Sr.	Marie Martin
Nov. 4	Beverly Ann Kenison	Lancaster, NH	Ray Willey, Sr.	Iva Hood
Dec. 4	Diana F. Hicks	Lancaster, NH	Eugene H. Foss, Sr.	Ruth Lee

MARRIAGES REGISTERED IN THE TOWN OF JEFFERSON, N.H. FOR THE YEAR ENDING DECEMBER 31, 1994

DATE	PLACE	NAMES	RESIDENCE
Jan. 8	Jefferson	Joseph Walter Avery	Jefferson, NH
Feb. 4	Jefferson	Wanda Ann Savage	Jefferson, NH
		Ronald Brown Josselyn	Whitefield, NH
Apr. 16	Lancaster	Crissy Michelle Millet	Jefferson, NH
		Willard Frederick Bean	Lancaster, NH
		Alice Buck Holt	Jefferson, NH
June 4	Lancaster	Theodore O. Read, III	Littleton, NH
July 16	Jefferson	Kimberly J. Patnaude	Jefferson, NH
		Jeremy Edson Dean	Jefferson, NH
July 26	Lancaster	Sandra Jean Cookson	Jefferson, NH
		Rodney Ellis Wetherbee	Jefferson, NH
Aug. 4	Lancaster	April Dawne Davis	Jefferson, NH
		Mark Richard Crory	Fairfield, CA
		Amy Dale Notari	Jefferson, NH
Aug. 20	Bretton Woods, NH	Laurence Edward Campbell	Brighton, MA
Sept. 10	Lancaster	Heather Lynn McIntire	Jefferson, NH
		Christopher Stanley Leavitt	Rochester, NH
Dec. 10	Carroll, NH	Ann Marie Patnaude	Jefferson, NH
		Michael Alan Kenison	Jefferson, NH
		Jennifer Mae Huckins	Jefferson, NH

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